



# Instrumental Music Handbook

2019-2020



Director: Mr. Ian Burns, *N.B.C.T.*

Email: [iburns@aacps.org](mailto:iburns@aacps.org)

## Pride Period Schedule

Please work out any conflicts with Mr. Burns email: [iburns@aacps.org](mailto:iburns@aacps.org)

Monday	Tuesday	Wednesday	Thursday	Friday
Concert Band	Jazz Band (B Days)	Orchestra (Full Orchestra)	Tri - M	Ska Club

### Mission Statement

The Arundel High School Instrumental Music Department intends to broaden the spectrum of musical experiences provided to the students in the program. In doing so, we create a more well-rounded experience for all students involved.

- Commitment to thoughtful preparation, and maximizing time spent at rehearsals by working efficiently
- Providing professional clinicians specializing in each student's field of study
- Finding new opportunities for performance - both inside and outside the immediate community. *This serves to develop the abilities of all ensembles*
- Focus on excellence for the sake of excellence, not for the sake of praise or competition
- Foster an environment where learning about and making music is engaging, safe, fun and driven by excellence
- Strive to expose students to traditions of the musical history while acknowledging and incorporating contemporary musical trends, as well as exploring the music and technologies of tomorrow

### In order to achieve these goals it is necessary for the support of all students, staff, and parents to develop:

- A global understanding of the music department's role in the community and a dedication to represent it in the best possible light
- An active participation by all members and their families to propel the department in a forward direction.
- A commitment to excellence and teamwork in all areas of preparation, performance and behavior

We empathize with students, understanding that each has a right to expect enrichment and enjoyment from their musical experience. It is our intent to fulfill these expectations to each and every student. It is with all these factors we hope to cultivate a more balanced, productive and enjoyable environment for the students to learn.

This syllabus is designed to aid in the comprehension of the rules, expectations, and goals of the instrumental music program. Please refer to it throughout the year in order to answer any basic questions that you may have about the department. With a proactive and cooperative effort involving students, parents, and teachers, we will maintain superior standards of excellence for years to come.

Ian J Burns, *NBCT*

Arundel Instrumental Music Director

[iburns@aacps.org](mailto:iburns@aacps.org)

Music Office: 410-672-4909

Fax: 410-672-3711

## Goals

Courses will include studies and etudes at appropriate levels for improving technique, tone, articulation and musicality. The major focus of these courses is to prepare and perform standard wind band, orchestral and jazz literature. On the completion of this course students will be able to:

- Perform works from wind band, orchestral, and jazz literature appropriate to the groups' musical proficiency
- Perform exercises (scales, scale patterns, and etudes) essential to development and mastery of each instrument and the group.
- Recognize and define basic elements of music notation (staff, clef, notes, dynamic markings, tempo markings, key signature, etc.)
- Demonstrate the ability to work successfully as a group, while performing with high levels of accuracy and musicality

## Grading Policy

Instrumental Music grades will be based on the following:

Marking Period Grades	
CATEGORY	PERCENTAGE OF OVERALL GRADE
Assessment <i>*Playing Exams, Written Assignments, Concert &amp; Rehearsal Performances</i>	65%
Classwork <i>*Participation</i>	15%
Homework <i>*Google Classroom &amp; Practice Recordings</i>	10%
Quarterly	10%
<i>Total</i>	100%

## School –Owned Instruments

Arundel High School Instrumental Music Department recognizes that it is difficult for everyone to own an instrument.

Please! If you play an instrument and need one, we have several of every type of instrument and will loan instruments to those who ask first. We also recognize certain instruments (i.e. Upright Bass, Percussion, Bassoon, Oboe, Low Brass, etc.) need to be provided by the school because of their cost and size and it will be worked out with the band director each student's respective loan agreement.

### Responsibilities

1. Maintain the appearance of the instrument
2. Keep instruments in top working condition
3. Keep instruments out of damaging situations
4. Accessories and repairs are at student's expense
5. Return instruments in original condition

### Repairs

If you are using a school owned instrument and it need repairs, let the director know immediately. Unless the instrument was deliberately damaged, the instrumental music program covers all instrument repair costs.

### Band Room Storage

Student will be assigned an instrument room storage space. Each student must keep their materials in their assigned spot only. They are also responsible for the cleanliness and tidiness of their section of the instrument room.

## Fair Share Fees

Funding is not available to cover all of the aspects of the Arundel High School Instrumental Music Program. In fact, at our level of performance and involvement, the yearly "Materials of Instruction" budget for the entire AHS Music program is less than enough to properly fund any single ensemble. Therefore, the Arundel Music Boosters Association (A.I.M.A.), a non-profit and parent run organization, develops and implements in tandem with the music directors, a supplemental budget to properly support the goals of the Arundel High School Instrumental Music Program.

As part of this budget, A.I.M.A. establishes a participation fee for students to help share the responsibility of the operating budgets of the activities they are involved in.

**Instrumental Music Fee \$35:** *This fee is to help offset to operating costs of instrumental music ensembles. It will provide for music, clinicians, musical supplies and instruments.*

All checks or money orders should be made payable to: **A. I. M. A.**  
Payments can also be made via PAYPAL @ <http://www.arundelmusic.org/>

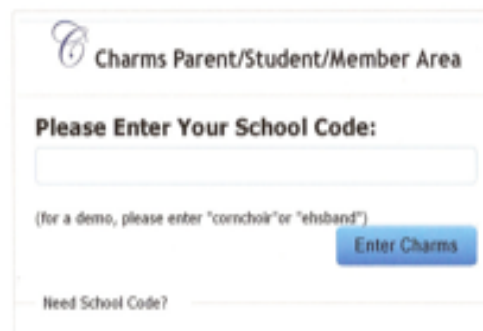
**ACCESS to EVENTS, Student Account Balance, Calendar, Important Information, Practice Materials, Volunteer Sign Up use:**

**CHARMS**  <http://www.charmsoffice.com>

For complete information, fees, make payments and account balance go to:

## HOW TO NAVIGATE IN CHARMS

To enter Charms, go to [www.charmsoffice.com](http://www.charmsoffice.com)  
Click on **ENTER** and on **Parents/Students/Members**. It will bring you to the following page:



For school code, enter **ArundelHSMusic** and click on "Enter Charms".

### Student Area Password: (Case Sensitive!)



If this is the first time you have logged in to Charms, your password is your ID number.

**Password** = your student's AACPS SIF id number.

\* This is the same # they buy lunch and log onto the computers with

\*\*Forgot ID#? Problems w/ password? Contact: [iburns@aacps.org](mailto:iburns@aacps.org)

\*\* Use this area to access information, sign up to volunteer, check calendar, update contact info and check your balance

## AACPS All-County & All-State Performance Opportunities

By participating in an AACPS music ensemble, students are eligible to audition for an AACPS All-County and Maryland All-State Performance Ensembles. The county-wide music events of Anne Arundel County Public Schools and Maryland All-State events are planned by music teachers and the Music Office to give our outstanding students opportunities for music performance at a level beyond that usually available in the individual school. Students are selected by audition and key factors in ensemble formation include balance, instrumentation and voicing so that the selected music is appropriately performed. A guest conductor of strong reputation is selected to work with students. The time with the conductor is critical to effective ensemble performance and musical unity. The active commitment to the process and the concert is the ingredient that has produced the excellence in which we take pride. No participant is unimportant; each depends on the other.

\*Audition Music & Requirements will be posted in B100. Contact Mr. Burns with any questions! [iburns@aacps.org](mailto:iburns@aacps.org)

AUDITIONS			
EVENT	DATE	TIME	LOCATION
All County Chorus (MS & HS)	October 3	4:00 p.m. – 8:00 p.m.	Severna Park High School
BSO Side-by-Side (HS)	October 14	5:00 p.m. – 8:00 p.m.	Magothy River Middle School
BSO Young Soloist (HS)	October 22	2:30 p.m. – 5:30 p.m.	Meyerhoff Symphony Hall
All County Orchestra (MS & HS)	November 6	4:00 p.m. – 8:00 p.m.	Glen Burnie High School
All State Junior Band Chorus & Orchestra (grades 7-9)	November 16	8:00 a.m. – 4:00 p.m.	Broadneck High School
All State Senior Band, Chorus & Orchestra (grades 10-12)	November 23	8:00 a.m. – 4:00 p.m.	Broadneck High School
All County Band (MS & HS)	January 7 <i>Weather Date 2/8</i>	4:00 p.m. – 8:00 p.m.	Southern High School
All County Jazz (MS & HS)	March 18	4:00 p.m. – 8:00 p.m.	Broadneck High School
Summer Music Camp (5-11)	February 18-19 <i>Weather Dates 2/25-2/26</i>	6:00 p.m. – 8:00 p.m.	Magothy River/Severn River Middle Schools

ALL COUNTY CONCERTS			
EVENT	DATE	TIME	LOCATION
All County Chorus (MS & HS)	November 2	7:00 p.m.	Severna Park High School
All County Orchestra (MS & HS)	December 14 <i>Weather Date 1/4</i>	1:00 p.m.	Glen Burnie High School <i>Weather Date: Lindale Middle School</i>
All County Band (MS & HS)	February 8 <i>Weather Date 2/22</i>	1:00 p.m.	Southern High School
All County Jazz (MS & HS)	April 18	1:00 p.m.	Broadneck High School
Instrumental and Vocal Solo & Ensemble Festival	February 1 <i>Weather date 2/15</i>	8:00 a.m. – 4:00 p.m.	Severna Park High School

## Important Arundel HS Events

September 27th	Marching Band Night! w/ Arundel Middle School Students
October 30th	@ Arundel Middle School: Arundel Strings Feeder Concert
November 2nd	Arundel High School Marching Band Home Show <i>(Mid-Atlantic Marching Band Championship)</i>
November 13th	Field Trip to New York City for Broadway Show
November 22nd	Transcendental Light Orchestra & AHS Musicians Holiday Performance <i>*think trans-siberian orchestra</i>
December 11th	Baltimore Symphony Field Trip & Side-by-Side Concert
December 16th - 20th	Arundel HS Instrumental Music Recruitment Performance Tours
December 18th	Arundel HS Instrumental Winter Concert
December 19th	Arundel HS Choral Winter Concert
January 24th	Arundel Band Feeder Festival!
February 1st	AACPS Solo and Ensemble Festival
March 3rd	AACPS Choral Festival Trip
March 4th	AACPS Band Festival Trip

March 5th	AACPS Orchestra Festival Trip
March 19 - 22nd	Arundel HS Spring Musical Performances
March 26 - 28th	Arundel HS Spring Musical Performances
April 3rd	Arundel's Got Talent Competition
April 30th	Arundel HS Instrumental Music Spring Concert
May 6th	Arundel HS Choral Spring Concert
May 8th	Music Department Awards Banquet
May 9th	Marching Band @ Crofton Armed Forces Parade
May 16th	Arundel Music Department Field Trip to Hershey Park Competition
TDB	Arundel HS Graduation Performance
TDB	Evening HS Graduation Performance

*\*The following events are not a complete representation of the Arundel Instrumental Music Calendar, but are a sampling of some of the most important events over the course of the school year. For a complete calendar of events go to: <http://www.arundelmusic.org>*

### Email

Please be sure to read the weekly email produced by the Arundel HS Music Office for complete schedule information, events, fundraisers and Arundel HS Music Information!

*\*\*If you are not receiving emails, we do not have your contact information! Please contact: [iburns@aacps.org](mailto:iburns@aacps.org)*

### Tri-M

The Tri-M Music Honor Society® is a program of NAFME which focuses on creating future leaders in music education and music advocacy. Tri-M® is the only national honor society for student musicians in grades 6-12. Students must meet musical and academic requirements to become members. Please see the advisor Mr. Burns, for more information.

### Arundel Music Boosters

Without the support of all our parents and families, we cannot provide our students with a world-class music ensemble experience!

By having a child in the Arundel Music Program, you are automatically a member of the Arundel Music Boosters!

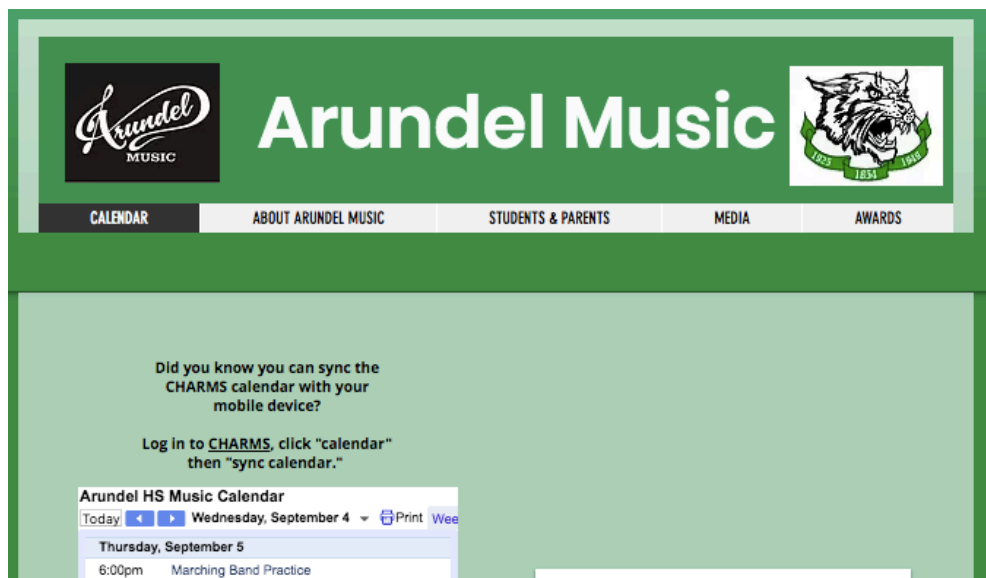
Please join us at a membership meeting to find out how you can support Arundel Music

*\*We know you are all busy! Meetings are 45 minutes or less!*

**JOIN US FOR OUR 1<sup>st</sup> MEETING: Thursday, September 12<sup>th</sup> @ 7:00pm @ Arundel HS Instrumental Music Room**

[Http://www.arundelmusic.org](http://www.arundelmusic.org)

Visit our website for important information about ensembles, calendar of events, fundraisers, Music Boosters & more!



[Facebook.com](https://www.facebook.com/ArundelHighSchoolMusic) **Arundel High School Music (Parent Group)**

Don't forget to join the parent supported Facebook.com group: Arundel High School Music

- \*Connect with other families
- \*Access to "insider" information
- \*Stay up-to-date on Arundel Music Information & Accomplishments!



Follow us on twitter @ArundelHSMusic

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### Fundraisers

Participating in fundraising opportunities **can help offset some of the costs of participating in the music program** and going on trips. Plus, some of the proceeds go towards directly supporting Arundel Music!

Some of our fundraisers include:

- Restaurant Nights
- Chalk-the-Walk
- Joe Corbis
- Chick-Fil-A Calendars
- Mattress Fundraiser
- Mulch Sale
- Baysox Concession Stand

\*Be sure to check <http://www.arundelmusic.org> for on-going and up-coming fundraising opportunities!

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## Full Orchestra

This ensemble is an audition and voluntary ensemble for students looking for a high-level performance ensemble beyond their ensemble class (*string orchestra, concert band, jazz band, choir*). All instruments are eligible for participation (*including saxophones*).

### Rehearsal(s)

Wednesday Pride Period 2<sup>nd</sup> Lunch & After school (if needed; T.B.D.)

### Performances

-This ensemble will perform at the Arundel HS Instrumental Music Winter & Spring Concerts, Cabaret Night as well as a spring festival or competition

### Expectations:

- Regular attendance at rehearsals
- Consistent and timely communication of rehearsal conflicts
- Attendance at concerts and performances
- Diligent preparation of assigned musical excerpts or music prior to rehearsals

### Audition Procedures

\*Music will be available for download from [www.arundelmusic.org](http://www.arundelmusic.org)

\*\*Printed copies available in B102

\*\*\*Please record and submit your audition via email ([iburns@aacps.org](mailto:iburns@aacps.org)) by September, 16<sup>th</sup>

Results will be posted in B102 on Sept. 15<sup>th</sup>

**First Rehearsal will be Wednesday, September 18<sup>th</sup>**

# Instrumental Music Uniform Order Form



## Greetings Parents and Students!

The Arundel HS Instrumental Music Ensembles will be wearing formal uniforms during the 2019-2020 school year! All students may wear either the Tuxedo Pants & Shirt with a cummerbund & bowtie, or the Concert Dress. Students are expected to wear these uniforms with formal black footwear at all concerts.

**Orders Due: October 18<sup>th</sup>**

*\*Payment plans & assistance available, please contact Mr. Burns as needed*

**DIRECTIONS:** Please fill out the sizes of the uniform items you wish to purchase and include payment information below

## Tuxedo Pants & Shirt Uniform

Black Wing-Tip Tuxedo Shirt

Neck Size \_\_\_\_\_

*\*includes cummerbund & bowtie*

GUYS TUX & DRESS SHIRTS – CHART G									
SIZE	XS	S	M	L	XL	2XL	3XL	4XL	5XL
NECK	13-13.5	14-14.5	15-15.5	16-16.5	17-17.5	18-18.5	19-19.5	20-20.5	21-21.5
SLEEVE LENGTH	30-31		32-33		34-35		36-37		38-39
HEIGHT	5'4" and under		5'5" to 5'8"		5'9" to 6'0"		6'1" to 6'4"		6'5" and taller

Sleeve Length \_\_\_\_\_

Black Adjustable Tuxedo Trousers

Trousers Size \_\_\_\_\_

GUYS ADJUSTABLE TUX TROUSERS – CHART K									
SIZE	26	28	31	34	37	40	43	46	49
WAIST	25-26	27-29	30-32	33-35	36-38	39-41	42-44	45-47	48-50

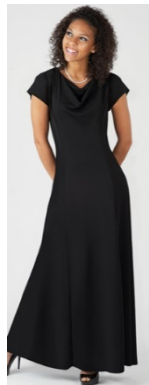
Sizes in shaded area, add 20%. We carry trousers to size 65. Longs available for 6'2" – 6'5".

Package Cost: QTY \_\_\_\_\_ x \$65

### Individual Items

- \*Shirt, Cummerbund & Bowtie Only QTY \_\_\_\_\_ x \$35
- \*Shirt Only QTY \_\_\_\_\_ x \$25
- \*Tuxedo Pants Only QTY \_\_\_\_\_ x \$35
- \*Bowtie & Cummerbund Only QTY \_\_\_\_\_ x \$14

## Concert Dress Uniform



Dress Size \_\_\_\_\_

GALS – CHART B2															
SIZE	0	2	4	6	8	10	12	14	16	18	20	22	24	26	28
BUST	31-32.5	32.5-34	34-35	35-36	36-37	37-38	38-39.5	39.5-41	41-42.5	42.5-44	44-46	46-48	48-50	50-52	52-54
WAIST	23-28.5	25.5-30	27-31	28-32	29-33	30-34	31-35.5	32.5-37	34-38.5	35.5-40	37-42	39-44	41-46	43-48	45-50
HIPS	33-34.5	34.5-36	36-37	37-38	38-39	39-40	40-41.5	41.5-43	43-44.5	44.5-46	46-48	48-50	50-52	52-54	54-56

Add \$10.00 for shaded area. Add an additional \$16.00 for extra long tall dresses. Call for a price size 30 and higher.

Package Cost: QTY \_\_\_\_\_ x \$70

## Payment Information

Student Name: \_\_\_\_\_ Total Amount Enclosed: \$ \_\_\_\_\_

Payment By (Please Circle): **Check** or **AIMA Credit**  
 Please make checks payable to: AIMA

# 2019 – 2020 Arundel Instrumental Music Handbook Acknowledgement

Student Name: \_\_\_\_\_ Ensemble: (concert band/Jazz  
Band/orchestra)



Please read, sign, and return with this sheet along with **\$35 payment** to your instructor by **September 20<sup>th</sup>**. Thank you!

I have read and understand the requirements and expectation for my music ensemble(s) as outlined on the Arundel Instrumental website (<https://sites.google.com/aacps.org/arundelhsmusic>). I understand that the student is responsible to responsibly attend and/or communicate about all rehearsals & concerts, as well as return all borrowed materials in the same condition in which they were received.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Instrumental Fee (\$35):        \$ \_\_\_\_\_

Additional support enclosed:    \$ \_\_\_\_\_ (all monetary donations are welcome and appreciated!!!)

Total Enclosed:                \$ \_\_\_\_\_ (Please make checks out to AIMA)

This will offset operating costs to instrumental music ensembles. It will provide music, clinician, musical supplies and instruments. Please contact Mr. Burns if there is a financial issue he can work out, as there are scholarship opportunities available.

EIN: 52-2113420

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*Explanation of fees: Music Ensemble classes at Arundel High School strive to meet a high standard of performance – we work with the students to perform modern, professional-level music to the highest performance standards. To accomplish these goals we need funds above and beyond the amount given to us by the county (\$1400) since those funds are gone simply with office supplies and photocopying.*

*If you would rather donate items to the organization, please visit [www.arundelmusic.org](http://www.arundelmusic.org) to see what our immediate needs are.*